

**RENSELAER CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
25 Van Rensselaer Drive  
Rensselaer, New York 12144  
September 19, 2018**

Board President, Mr. John Mooney, called the meeting to order at 6:30 p.m.

**CALL TO ORDER**

Mr. John Mooney, Mr. Tim Spath, Ms. Dana Endres, Ms. Jennifer Haggerty, and Ms. Vanessa Salisbury were present.

**ROLL CALL**

Ms. Meghan Heimroth, Ms. Teri Hopper, Ms. Jennifer Leonard, Mr. Jeff Palmer, Mr. Dom Pitaniello, Ms. Karen Urbanski and Superintendent Joseph Kardash were also present. There was one other in attendance.

By Ms. Haggerty:

**RESO #1- 09/19/2018  
Approve Minutes**

“RESOLVED, the Board approves the minutes of the Regular Meeting of the Board of Education dated August 22, 2018.”

Second: Ms. Endres

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

Superintendent Joseph Kardash spoke to the Board about some upcoming opportunities for District Superintendents and Board of Education members to participate in. There are two different dinner series, one through Questar III BOCES and another through Capital District School Boards Association. Each dinner is centered around different relevant topics. Attendance would enhance organizational relationships. Board members were encouraged to think about attending the various functions.

**COMMUNICATIONS**

By Mr. Spath:

**RESO #2-09/19/2018  
Executive Session**

“Be it resolved that the Board of Education enter into executive session at 6:32 p.m. during which time matters concerning proposed litigation will be discussed.”

Second: Ms. Salisbury

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

**RETURN TO REGULAR SESSION AT 6:46 P.M.**

**REPORTS**

Business Office Reports by Ms. Heimroth:

- ❖ Spoke about two motions being proposed based on the recommendations of the external auditors.
- ❖ Shared findings of long-term analysis of financial trends.

Cafeteria Reports by Ms. Hopper:

- ❖ 'Breakfast Before the Bell' launched quietly, working to continue to make sure the students are getting breakfast while not promoting tardiness.
- ❖ Rolled out the fresh fruits and veggies program in the elementary school, students are getting more familiarity with the program and are excited when the carts come around!

District Report by Mr. Kardash:

- ❖ Received notice earlier in the day that Rensselaer City School District is the recipient of the Project AWARE grant through New York State. This grant will allow us to build community partnerships while increasing mental health knowledge throughout Rensselaer City School District, focusing on our students and letting it radiate outwards. Details are still in the works.

Van Rensselaer Elementary Report by Mr. Palmer:

- ❖ The year is off to a great start! Parents were invited to bring in school supplies on behalf of their children during the Superintendent conference days. This was something new, organized by the PTA, that we hope to implement next year as well.
- ❖ Bess the Book Bus came to campus which was a surprise to everyone! Students got to meet an author and were read to by that author and then invited aboard the bus to pick a book of their very own.

Athletics Report by Mr. Pitaniello:

- ❖ All sports teams have had at least one game this season except for modified football, however they have one coming up.
- ❖ Every team has had a good amount of student interest and each has been filled.

Rensselaer Junior/Senior High School Report by Ms. Urbanski:

- ❖ Influx of enrollment which is typical of this time of year, will start to level off in the coming weeks.
- ❖ Smooth start to the year, focusing on online presence and the role that it plays in our students lives.
- ❖ Positivity being reinforced to students through inspirational message cards placed in their lockers for opening day. Students and teachers were really taken by it!

By Ms. Endres :

**RESO #3-09/19/2018**  
**Accept & File Claims**

“RESOLVED, the Board hereby accepts and orders filed the August 2018 Claims Audit Report submitted by Michael Wolff.” **Audit Report**

Second: Mr. Spath Ayes – 5 Nays – 0 Motion Carried Unanimously

By Ms. Endres: **RESO #4-09/19/2018 Accept & File Treasurer’s Reports**  
“RESOLVED, the Board hereby accepts and orders filed the August 2018 Treasurer’s Report submitted by the District Treasurer.”

Second: Mr. Spath Ayes – 5 Nays – 0 Motion Carried Unanimously

By Ms. Endres: **RESO #5-09/19/2018 Accept and File Account Reconciliations**  
“RESOLVED, the Board hereby accepts and orders filed the June, July and August 2018 account reconciliations of the Extraclassroom Activity Fund submitted by Central Treasurer, Michael Toney.”

Second: Mr. Spath Ayes – 5 Nays – 0 Motion Carried Unanimously

By Ms. Endres: **RESO #6-09/19/2018 Approve Service Agreement**  
“RESOLVED, the Board hereby approves a Service Agreement with Achievements, PLLC for special education related services for the 2018-2019 school year.”

Second: Mr. Spath Ayes – 5 Nays – 0 Motion Carried Unanimously

By Ms. Endres: **RESO #7-09/19/2018 Approve Service Agreement**  
“RESOLVED, the Board hereby approves a Service Agreement with the Center for Disability Services, INC. DBA Langan School for special education related services for the 2018-2019 school year.”

Second: Mr. Spath Ayes – 5 Nays – 0 Motion Carried Unanimously

By Ms. Endres: **RESO #8-09/19/2018 Approve Service Agreement**  
“RESOLVED, the Board hereby approves a Service Agreement with



2018-2019 school year.”

Second: Mr. Spath

Ayes – 5

Nays – 0

Motion Carried  
Unanimously

**RESO #14-09/19/2018  
Award Bids**

By Ms. Endres:

“Resolved, as processed by DCMO BOCES, award the following bids for the 2018-2019 school year:

- Milk (2018-2019) - HP Hood
- Ice Cream (2018-2019) - Hershey’s
- Milk Products (2018-2019) - Mohawk Dairy

Second: Mr. Spath

Ayes – 5

Nays – 0

Motion Carried  
Unanimously

**RESO #15-09/19/2018  
Appoint Impartial  
Hearing Officer**

By Ms. Endres:

“RESOLVED, the Board hereby approves the Resolution that the President and the Vice President are authorized by the Board of Education to appoint an impartial hearing officer selected in accordance with part 200 of the Regulations of the Commissioner of Education, subject to formal ratification by the Board of Education at its next regularly scheduled meeting.”

Second: Mr. Spath

Ayes – 5

Nays – 0

Motion Carried  
Unanimously

**RESO #16-09/19/2018  
Approve Membership  
and Authorize  
Payment of Dues**

By Ms. Endres:

“RESOLVED, the Board hereby approves membership renewal in CAPSBA (Capital District School Boards Association); and further authorizes payment of dues in the amount of \$200.00.”

Second: Mr. Spath

Ayes – 5

Nays – 0

Motion Carried  
Unanimously

**PERSONNEL**

**RESO #17-09/19/2018  
Accept Resignation -  
Shannon Secor**

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the resignation of Shannon Secor, Food Service Worker, effective August 29, 2018.”

Motion Carried





Kim Mooney  
Megan Nahal

Annemarie Spencer  
Kristin Crouch

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints following coaches and advisors for the 2018-2019 school year:

**RESO #27-09/19/2018**  
**Appoint Coaches & Advisors**

Dean of Students - Secondary	Will DeRuve
Key Club	Tracy Farley
Vocal Music - Secondary	Emma Ladouceur
Mentor	Denise Wright
Senior Seminar	Patricia Steck
Mentor	Elizabeth Whitney
Mentor	Laura Frasco
National Honor Society	Brandy Cenci
National Honor Society	Laura Frasco
Math Club	Scott Beiter
Mentor	Brandy Cenci

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Brenda Cole as a substitute teacher aide at the hourly rate of \$12.00 effective September 19, 2018.”

**RESO #28-09/19/2018**  
**Approve Substitute Teacher Aide - Brenda Cole**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Nancy Campbell as a substitute teacher aide at the hourly rate of \$12.00 effective September 5, 2018.”

**RESO #29-09/19/2018**  
**Approve Substitute Teacher Aide - Nancy Campbell**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously



By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Willie Roberson, Jr. as a substitute teacher aide at the hourly rate of \$12.00 effective September 19, 2018.”

**RESO #30-09/19/2018**  
**Approve Substitute**  
**Teacher Aide - Willie**  
**Roberson, Jr.**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Steve Herubin as a substitute teacher (Masters rate) effective September 19, 2018.”

**RESO #31-09/19/2018**  
**Approve Substitute**  
**Teacher - Steve**  
**Herubin**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Shannon Secor as a substitute food service worker effective September 19, 2018 at the approved hourly rate.”

**RESO #32-09/19/2018**  
**Approve Substitute**  
**Food Service Worker -**  
**Shannon Secor**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Edward Krause as a substitute bus driver effective September 19, 2018 at the approved hourly rate.”

**RESO #33-09/19/2018**  
**Approve Substitute**  
**Bus Driver- Edward**  
**Krause**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

**USE OF FACILITIES**

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the request of Girl Scout Troop # 1188 for the use of the elementary cafeteria for bi-weekly meetings commencing October 2018 through June 2019 from 6 p.m. to 8 p.m.”

**RESO #34-09/19/2018**  
**Approve Use of**  
**Elementary Cafeteria**



By Ms. Endres:

Unanimously

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts a donation of various school supplies from Circles of Mercy to be given to incoming students without supplies.”

**RESO #39-09/19/2018  
Accept Donation**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts a donation of various school supplies from the City Clerk’s Office to be given to incoming students without supplies.”

**RESO #40-09/19/2018  
Accept Donation**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby rescinds resolution #47 from Board Meeting dated July 11, 2018 and declares as surplus and allows for the disposal of School Bus #33, #38, and #40.”

**RESO #41-09/19/2018  
Rescind Resolution  
and Declare Surplus  
School Buses**

Second: Mr. Spath

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

By Ms. Salsbury:

“Motion to adjourn at 7:12 p.m.”

**RESO #42-09/19/2018  
Adjourn**

Second: Ms. Endres

Ayes – 5      Nays – 0

Motion Carried  
Unanimously

Respectfully submitted,

Shailyn Payton  
Clerk to the Board of Education