

**RENSSELAER CITY SCHOOL DISTRICT
BOARD OF EDUCATION
25 Van Rensselaer Drive
Rensselaer, New York 12144
November 14, 2018**

Board President, Mr. John Mooney, called the meeting to order at 6:30 p.m.

CALL TO ORDER

Mr. John Mooney, Mr. Tim Spath, Ms. Dana Endres, Ms. Jennifer Haggerty, and Ms. Vanessa Salisbury were present.

ROLL CALL

Ms. Teresa D'Arcangelis, Ms. Meghan Heimroth, Mr. Mike Toney, Ms. Colleen Multer, Mr. John Mooney Jr., Mr. Dom Pitaniello, Ms. Karen Urbanski and Superintendent Joseph Kardash were also present. There were no others in attendance.

By Mr. Spath:

**RESO # 1 - 11/14/18
Approve Minutes**

“RESOLVED, the Board approves the minutes of the Regular Meeting of the Board of Education dated October 18, 2018.”

Second: Ms. Salisbury

Ayes - 5

Nays - 5

Motion Carried
Unanimously

REPORTS

School Resource Officer Report by Mr. John Mooney Jr.:

Informed the Board of Education that he had received a promotion to Sergeant within the Rensselaer City Police department and would be stepping down from his role as the School Resource Officer.

SAPEP Report by Ms. Teresa D'Arcangelis:

Showed the Board of Education a Prevention Needs Assessment that is taken by all students in 6th, 8th, 10th, and 12th grades that reside in Rensselaer County.

Spoke about the work she is doing with the 6th,7th,8th, and 9th grade classes at Rensselaer Jr./Sr. High School, and how her presence within these classes has lead to a self referral rate of over 70% from students.

Business Office Report by Ms. Meghan Heimroth:

Presented a bar graph showing salary and benefit expenses compared to state aide received by the district. Districts salary and benefit expenses have exceeded the state aide revenue in the past but they are coming closer together due to better reporting. Ms. Heimroth said the expenses for 2019 would most likely go up as this projection doesn't account for substitutes.

Showed the Board of Education a savings analysis from our cooperative purchasing agent showing the amount of money saved by using the service compared to the money spent on purchasing the service.

Cafeteria Reports by Ms. Teri Hopper:

Reported that the reimbursable meal amounts for September and October were less this year than last year.

Informed the Board that new equipment has been received, specifically pass through fridges for the lines where yogurts and salads could be kept, rather than packed in on ice. Noted that electricity needs to be run to where they will be placed as running extension cords is not acceptable.

Told the Board that the "Fresh Fruit and Vegetable" program is going well. Pomegranates will be served next week. Coconuts are a no go as they are hard to crack!

Superintendent Reports by Mr. Joseph Kardash:

Spoke to the Board about upcoming Association of Educational Service Agencies conference that he will be attending, which will focus on leadership. Conferences of this nature offer excellent professional development and networking opportunities.

Pupil Personnel Service Report by Ms. Colleen Multer:

All impartial hearing requests from the beginning of the year have been resolved!

A collaborative relationship is on the rise with Doane Stuart, with positivity coming in from all sides. Teachers, parents and staff are all invested in nurturing the relationship which means great things for our students.

Athletic Reports by Mr. Dom Pitaniello:

Shared a report showing physical education standards across New York State for grades K-3, 4-6, and 7-12, and where Rensselaer City School District is in regards to meeting those standards. Shared some possible improvements that be made to ensure compliance for all grade levels.

Rensselaer Junior/Senior High School Reports by Ms. Karen Urbanski:

Reported that its been a busy week! Instructional rounds were held on Tuesday. This helps build professional development for the teachers on items that are relevant to them.

First quarter report cards are going out on Thursday and Friday. Parent-Teacher conferences will take place Thursday afternoon and all day Friday.

Rensselaer Teachers Association Reports by Mr. Mike Toney:

Updated the Board about the annual toy and pajama drive that is happening. Collection boxes are in the offices.

By Ms. Endres:

“RESOLVED, the Board hereby accepts and orders filed the October 2018 Claims Audit Report submitted by Michael Wolff.”

Second: Mr. Spath

Ayes - 5

Nays - 0

RESO #2 - 11/14/18

Accept & File Claims Audit Report

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby accepts and orders filed the October 2018 account reconciliations of the Extraclassroom Activity Fund submitted by Central Treasurer, Michael Toney.”

Second: Mr. Spath

Ayes - 5

Nays - 0

RESO #3 - 11/14/18

Accept & File Account Reconciliation

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby approves the contract with Northern Rivers

RESO #4 - 11/14/18

Accept & File Account Reconciliation

for Tuition services for the 2018-2019 school year.”

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby accepts and orders filed the October 2018
Treasurer’s Report submitted by the District Treasurer.”

RESO #5 - 11/14/18
Accept & File
Treasurer's Report

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby approves the budget transfers for November,
2018 as submitted by the School Business Official.”

RESO #6 - 11/14/18
Approve Budget
Transfers

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby approves the Memorandum of Agreement
dated November 14, 2018 by and between the Rensselaer City School
District and the Rensselaer Teachers Association [ratified by the RTA
June 14, 2018].”

RESO #7 - 11/14/18
Approve MOA with
RTA

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

“RESOLVED, the Board hereby accepts and orders filed the Independent
Audit of the Financial Statements of the School District for the fiscal year
ending June 30, 2018, submitted by Cusack & Company, CPAs LLC.”

RESO #8 - 11/14/18
Accept and File 2017-
2018 Independent
Audit

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

PERSONNEL

By Ms. Endres:

“RESOLVED, upon the recommendation of the Superintendent, the Board

RESO #9 - 11/14/18
Accept Retirement -
Karen Urbanski

hereby accepts the resignation of Karen Urbanski, Jr./Sr. High School Principal for the purpose of retirement effective March 1, 2019."

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #10 - 11/14/18

"RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the request of Jacqueline Leonard for an unpaid leave of absence January 3, 2019, through January 10, 2019."

**Approve Unpaid
Leave - Jacqueline
Leonard**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #11 - 11/14/18

"RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the request of Roseann Brown for an unpaid leave of absence March 4, 2019, through March 11, 2019."

**Approve Unpaid
Leave - Roseann
Brown**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #12 - 11/14/18

"RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the updated request of Diane Rizzo for an unpaid leave of absence for 8 weeks, commencing on October 10, 2018 and ending on or about December 3, 2018."

**Approve Unpaid
Leave - Diane Rizzo**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #13 - 11/14/18

"RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints the following coaches and advisors for the 2018-2019 school year:

**Appoint Coaches &
Advisors**

Volunteer Girls Basketball Coach

Jeffrey Darrah

Mentor

Laura Britton-Smith

FBLA Business Club

William DeRuve

Science Olympiad

Sarah Hurley

Science Olympiad

Pamela Goodwin

Science Olympiad

Katherine Sharlow

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #14 - 11/14/18

**Appoint Coaches &
Advisors**

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby updates the appointments for the following coaches and advisors for the 2018-2019 school year:

Co-Varsity Cheerleading (Basketball)

Jessica Siddon

Co-Varsity Cheerleading (Basketball)

Kimberly Ketzer

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #15 - 11/14/18

**Approve Substitute
Teacher - Susan
Stephan**

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Susan Stephan as a substitute teacher (Bachelors rate) effective November 14, 2018 pending fingerprint clearance.”

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #16 - 11/14/18

**Appoint Senior Typist
- Brenda Headley**

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Brenda Headley to the position of Senior Typist on a 90-day probationary full-time basis effective November 14, 2018 at the agreed upon hourly rate in accordance with the negotiated agreement between the RCSD Board of Education and the CSEA.”

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #17 - 11/14/18

**Approve Student
Teachers**

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following student teachers from The College of St. Rose with cooperating teachers.”

Cooperating Teacher

Kelly Connor

Student Teacher Term

Connor Braddock 3/11/19-5/3/19

Laura Frasco
Abby Alix-Hansen
Brad Endres
Janelle Endres
Kristina Fountain
Jackie Lindemann

Kaitlin Cavell 3/11/19-5/3/19
Julia Ciaccio 1/15/19-3/8/19
Connor Gray 1/15/19-3/8/19
Autumn Sabath 1/15/19-3/8-19
Giana Anderson 3/11/19-5/3/19
Haley Scott 3/11/19-5/3/19

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #18 - 11/14/18
Approve CSE Minutes

“RESOLVED, upon the recommendation of the Superintendent, the Board
hereby approves the Committee on Special Education Minutes dated
October 5, 2018 through November 6, 2018.”

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Endres:

RESO #19 - 11/14/18
Adjourn

"Motion to adjourn at 7:33 p.m."

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously