

**RENSSELAER CITY SCHOOL DISTRICT
BOARD OF EDUCATION
25 Van Rensselaer Drive
Rensselaer, New York 12144
January 16, 2019**

Board President, Mr. John Mooney, called the meeting to order at 6:33 p.m.

CALL TO ORDER

Mr. John Mooney, Ms. Jennifer Haggerty, Mr. Tim Spath, Ms. Dana Endres, and Ms. Vanessa Salisbury were present.

ROLL CALL

Ms. Meghan Heimroth, Ms. Colleen Multer, Mr. Jeff Palmer, Mr. Dom Pitaniello, Ms. Karen Urbanski, Ms. Jennifer Leonard, Mr. Chuck Thomas, Mr. James Hayworth and Superintendent Joseph Kardash were also present. There were no others in attendance.

By Mr. Spath:

**RESO # 1 - 01/16/19
Approve Minutes**

“RESOLVED, the Board approves the minutes of the Regular Meeting of the Board of Education dated December 19, 2018.”

Second: Ms. Endres

Ayes - 5

Nays - 0

Motion Carried
Unanimously

REPORTS

Business Office Report by Ms. Meghan Heimroth:

Informed the Board that there will be a finding on next months claim audit report submitted by Michael Wolff and explained the circumstances of that finding.

Very preliminary numbers from the Governor's budget have been released, currently showing a 2.5% increase in aid.

Pupil Personnel Service Report by Ms. Colleen Multer:

Reported, in depth, on the Special Education services provided by Rensselaer City School District.

Van Rensselaer Elementary Report by Mr. Jeffrey Palmer:

Elementary students are participating in Read for the Ronald McDonald House which donates money based on the amount students read. They can be sponsored per minute or a flat amount.

Athletic Reports by Mr. Dom Pitaniello:

Winter sports senior nights have begun and are going well.

Shared an email with the Board that a Berlin parent sent after a wrestling match at the Berlin Central School District. The parent said that our wrestling team showed the utmost sportsmen-like quality to the Berlin team and that it was refreshing in today's society to see that amount of class!

Rensselaer Junior/Senior High School Reports by Ms. Karen Urbanski:

Next week Regents will be administered. Classes will remain in session, Tuesday through Thursday, as there are fewer exams administered than in June. No 7-12 students will report on Friday.

Buildings and Grounds Reports by Mr. Chuck Thomas:

Informed the Board about success with Adirondack Environmental testing and the positive aspects the testing process and procedure has had on our Earth Science class. Students are getting a real hands on experience.

By Ms. Salisbury:

“RESOLVED, the Board hereby accepts and orders filed the December 2018 account reconciliations of the Extraclassroom Activity Fund submitted by Central Treasurer, Michael Toney.”

Second: Mr. Spath

Ayes - 5

Nays - 0

RESO #2 - 01/16/19
Accept & File Account Reconciliation

Motion Carried Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby accepts and orders filed the December 2018 Treasurer’s Report submitted by the District Treasurer.”

Second: Mr. Spath

Ayes - 5

Nays - 0

RESO #3 - 01/16/19
Accept & File Treasurer's Report

Motion Carried Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby accepts and orders filed the December 2018 Claims Audit Report submitted by Michael Wolff.”

Second: Mr. Spath

Ayes - 5 Nays - 0

RESO #4 - 01/16/19
Accept & File Claims Audit Report

Motion Carried
Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby approves the second reading and adopts revised RCSD Policy #4531 - Field Trips.”

Second: Mr. Spath

Ayes - 5 Nays - 0

RESO #5 - 01/16/19
Adopt Revised Policy # 4531

Motion Carried
Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby approves the second reading and adopts revised RCSD Policy #4531.1 - Extended Trips.”

Second: Mr. Spath

Ayes - 5 Nays - 0

RESO #6 - 01/16/19
Adopt Revised Policy # 4531.1

Motion Carried
Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby approves Secondary Principal Karen T. Urbanski sole ownership of her current District supplied Apple iPad (DMPR6D8FG5YL/iPadAir 64GB) which is more than 2 years old and of nominal value to the District. The Board agrees to release the iPad to Secondary Principal Karen T. Urbanski upon her retirement, effective April 1, 2019.”

Second: Mr. Spath

Ayes - 5 Nays - 0

RESO #7 - 01/16/19
Release iPad to Karen T. Urbanski

Motion Carried
Unanimously

By Ms. Salisbury:

“RESOLVED, the Board hereby approves the Memorandum of Agreement dated January xx, 2019 by and between the Rensselaer City School District and CSEA, Local 1000 AFSCME, AFL-CIO.”

Second: Mr. Spath

Ayes - 5 Nays - 0

RESO #8 - 01/16/19
Approve MOA with CSEA

Motion Carried
Unanimously

By Ms. Salisbury:

RESO #9 - 01/16/19

“RESOLVED, the Board hereby approves the Donation Agreement
Rensselaer City School District and S. A. Dunn & Company, LLC
commencing October 1, 2018.”

**Approve Agreement -
S. A. Dunn &
Company, LLC**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

PERSONNEL

By Ms. Salisbury:

RESO #10 - 01/16/19

“RESOLVED, upon the recommendation of the Superintendent, the Board
hereby accepts the resignation of Karen Urbanski, Jr./Sr. High School
Principal for the purpose of retirement effective April 1, 2019.”

**Accept Retirement -
Karen Urbanski**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Salisbury:

RESO #11 - 01/16/19

“RESOLVED, upon the recommendation of the Superintendent, the Board
hereby approves the request of Andrea Cook for 4 consecutive weeks of
Family Medical Leave as per Rensselaer City School District Policy
9520.2 commencing on January 14, 2019 and ending on or about
February 11, 2019.”

**Approve FMLA -
Andrea Cook**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Salisbury:

RESO #12 - 01/16/19

“RESOLVED, upon the recommendation of the Superintendent, the Board
hereby approves the request of Brenda Headley for an unpaid leave of
absence April 18, 2019, through April 26, 2019.”

**Approve Unpaid
Leave - Brenda
Headley**

Second: Mr. Spath

Ayes - 5

Nays - 0

Motion Carried
Unanimously

By Ms. Salisbury:

RESO #13 - 01/16/19

“RESOLVED, upon the recommendation of the Superintendent, the Board
hereby appoints Sondra Cotugno as a full time cleaner at the hourly rate
as per the negotiated agreement between the CSEA and the RCSD Board
of Education, effective January 17, 2019.”

**Appoint Full-Time
Cleaner - Sondra
Cotugno**

Motion Carried

Second: Mr. Spath

Ayes - 5

Nays - 0

Unanimously

By Ms. Salisbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Kaylee Behm as a substitute teacher (Masters rate) effective January 2, 2019.”

RESO #14 - 01/16/19

Approve Substitute Teacher - Kaylee Behm

Motion Carried
Unanimously

Second: Mr. Spath

Ayes - 5

Nays - 0

USE OF FACILITIES

By Ms. Salisbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the request of Mike McGough for the use of the band room, chorus room, auditorium, auditorium lobby, LGI and 1st floor high school classrooms to hold auditions for the Mason School of Music on behalf of SUNY Fredonia on Saturday, January 12, 2019 from 9 a.m. to 12 p.m. ”

RESO #15 - 01/16/19

Approve Use of Fields & Gymnasiums

Motion Carried
Unanimously

Second: Mr. Spath

Ayes - 5

Nays - 0

By Ms. Salisbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the request of the Rensselaer Girls Softball Association for use of the North and South School Gymnasiums from January 31, 2019 through April 18, 2019 from 6:30 p.m to 8:30 p.m. for practice.”

RESO #16 - 01/16/19

Approve Use of Fields & Gymnasiums

Motion Carried
Unanimously

Second: Mr. Spath

Ayes - 5

Nays - 0

COMMITTEE ON SPECIAL EDUCATION

By Ms. Salisbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the Committee on Special Education Minutes dated December 1, 2018 through December 20, 2018.”

RESO #17 - 01/16/19

Approve CSE Minutes

Motion Carried

Second: Mr. Spath

Ayes - 5

Nays - 0

Unanimously

OTHER

By Ms. Salsbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the Corrective Action Plan in response to the 2017-2018 External Audit, as per the recommendation of the Business Official.”

**RESO #18 - 01/16/19
Approve Corrective
Action Plan**

Motion Carried
Unanimously

Second: Mr. Spath

Ayes - 5

Nays - 0

By Ms. Salsbury:

“RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the creation of a Driver/Custodian position in accordance with the Rensselaer County Civil Service Commission guidelines effective January 16, 2019.”

**RESO #19 - 01/16/19
Approve Creation of
Driver/Custodian
Position**

Motion Carried
Unanimously

Second: Mr. Spath

Ayes - 5

Nays - 0

By Mr. Spath:

“Be it resolved that the Board of Education enters into executive session at 7:33 p.m. during which time matters concerning negotiations of Rensselaer Supervisory Personnel Association will be discussed.”

**RESO #20 - 01/16/19
Executive Session**

Motion Carried
Unanimously

Second: Ms. Haggerty

Ayes - 5

Nays - 0

RETURN TO REGULAR SESSION AT 8:01 P.M.

By Mr. Spath:

"Motion to adjourn at 8:02 p.m."

**RESO #21 - 01/16/19
Adjourn**

Motion Carried
Unanimously

Second: Ms. Salsbury

Ayes - 5

Nays - 0